



## UNIVERSITY OF REGINA MUSLIM STUDENT ASSOCIATION - CONSTITUTION

### [ARTICLE I] GOALS OF THE URMSA

1. To address the needs of the Muslim population within the University of Regina, and work to improve the quality of their post-secondary experience.
2. To serve as a powerful voice and advocate for all Muslims.
3. To work on educating the general student population on the religion of Islam.

### [ARTICLE II] STRATEGIES OF THE URMSA

1. The MSA will work to provide and maintain a permanent prayer hall(s), or musalla, for use of the Muslims to establish prayers and facilitate other functions of the MSA.
2. The MSA will work to provide an ablution, or wudu, area for use of the Muslims in times of prayer
3. The MSA will appoint an Imam and a Khateeb (for Friday sermons) to be present and lead all possible prayers in the musalla.
4. The MSA will work to make available a selection of halal foods throughout the food outlets on campus.
5. To organizes various Islamic, academic and non-academic activities and events to fulfill its purpose the Muslim students on campus.
6. The MSA will promote connections between Muslims at the University of Regina, to encourage academic cooperation, tutoring, interest groups, etc.
7. The MSA will maintain a constant mode of communication with the University of Regina Students' Union and promote the interests and values of the MSA in that regard.
8. The MSA will work in cooperation with other clubs and societies on campus to promote shared interests and values.
9. The MSA will work in cooperation with the university administration to promote shared interests and values.
10. The MSA will see to the circulation of relevant, Islamic publications to those who request it.
11. The MSA will run awareness campaigns wherein a public exhibit of these publications is run and questions may be answered.
12. To promote respectful interfaith dialogues and have attend knowledgeable MSA candidates and/or guests.
13. The MSA will participate in campus events and cooperate with campus interest groups to promote shared values.
14. The MSA will play a leading role in organizing events that deal with public outreach, helping others, and raising awareness on campus. 1. Formal membership in the UR MSA is inclusive to Muslim students at the University of Regina.

### **[ARTICLE III] MEMBERSHIP**

1. Formal membership in the UR MSA is inclusive to Muslim students at the University of Regina.
2. Perspective members are to apply, and be inducted into a computerized database when the application is received and approved by the Council.
3. There shall be held one Annual General Meeting (AGM).
4. A special meeting maybe called at any time during the academic year by the council or by formal members via petition of 20 % of the formal members and the approval of at least 50% of the Executive Council.
5. To be approved, all motions presented at a general meeting must be ratified by a simple majority of the members present.
6. MSA will formalize relationships between the Muslim population and faculty and staff.

### **[ARTICLE IV] THE COUNCIL**

1. Only formal members may run for positions on the URMSA Council.
2. The Executive Council of the URMSA is composed of six individuals who will spearhead different faculties of the organization.
3. Individuals serving on the Executive Council will be voted in by the general members
4. Individuals serving as Advisor or General Directors will be selected by the Executive Council
5. They each will work with sole intent of serving the needs of the URMSA membership base.
6. The Council will devise a plan of activities and programs in which they will undertake during their term.
7. The council will meet in person at least twice a month, on an agreed upon time and place, unless a legitimate reason arises as determined by the council.
8. The MSA may form committees and appoint coordinators on a case-by-case basis to address seasonal and relevant needs and will appoint a figurehead for this committee.
9. The council may pass binding motions with a simple majority.
10. In the case of a tie during a council vote, the side supported by the President supersedes the other.
11. The following will outline the duties and responsibilities of each of the thirteen (13) members of the URMSA General Council:
  - a. President:
    - i. Will serve as the main spokesperson for the URMSA.
    - ii. Will forge strategic partnerships with other clubs and societies.
    - iii. Will lobby for the URMSA at the Students' Union and to the Board of Directors of the University of Regina.
    - iv. Will oversee the general operations of the UR MSA and will ensure that other Council members are fulfilling their tasks.
  - b. VP of Communications:
    - i. Will market all activities of the MSA.
    - ii. Will utilize various modes of multimedia and marketing techniques to publicize these activities.
    - iii. Will work to rally members into participation.
    - iv. Will document all activities of the URMSA using different modes of multimedia (video, audio etc.), including Friday sermons, etc.

- v. Will gather feedback on activities from participants and report back to the Council.
- c. VP of Finance:
  - i. Will keep a proper financial record of all the income and expenses of the URMSA.
  - ii. Will determine financial feasibility for all URMSA activities.
  - iii. Will publish financial record and provide it at the request of anyone who wishes to see it.
  - iv. Coordinates the monetary transaction between any organization and URMSA
  - v. Will oversee the transference of signee authority on any accounts that the URMSA owns.
- d. VP of Social
  - i. Will organize activities and plan events for MSA members.
  - ii. Will work out the logistics of these activities and reserve the appropriate facilities.
  - iii. Will help to organize general social events for both Muslims and non-Muslims.
  - iv. There will be two Social Director positions.
  - v. Will handle all social media platforms and update them accordingly
- e. VP of External Affairs:
  - i. Will be responsible for maintaining a mode of communication with the Muslim community.
  - ii. Will be responsible for contacting any local individual, group, or organization on behalf of the MSA.
  - iii. Will advise the council on matters pertaining to ambassadorial affairs.
  - iv. Will take meeting minutes for all general, council, or executive meetings
- f. Advisor
  - i. Will be selected solely at the discretion of the President
  - ii. In order to qualify, must have at least one (1) year of experience in any position serving on the MSA Executive Council
  - iii. Meeting attendance will be as negotiated by the Executive Council in-place
  - iv. Position can be terminated at any time at the decision of the President
  - v. Guide the President and assist the Executive Council in the transition process and throughout the year if deemed necessary
  - vi. Is not granted voting rights on any and all MSA decisions carried out by the Executive Council
- g. General Directors
  - i. Will be part of the MSA General Council
  - ii. There will be no more than six (6) General Directors
  - iii. Will be required to attend any and all meetings deemed necessary by the President
  - iv. Will take on any task given to them by any executive member, with guidance of an executive member
  - v. Are not granted voting rights on any and all MSA decisions carried out by the Executive Council

## **[ARTICLE V] NOMINATION AND ELECTION OF THE COUNCIL**

1. The council members shall be elected after a nomination period.
2. The nominee must be an active and dedicated member of UR MSA.
3. The nominee must submit a brief description and summary of his/her experience and participation in the MSA to the Executive Council.
4. The nominee may only proceed for elections after the aforementioned document (no. 3) is approved by the Executive Council.
5. Both male and female members are eligible to run for any position in the Executive Council.
6. There are two Social Director positions. The two nominees with the most votes will be the ones to fill in the two positions.
7. Members can only be nominated for the position of President after serving as an executive member for one full academic year.
8. The council will appoint an election committee to oversee the electoral process.
9. Only members of URMSA are eligible to vote.
10. The newly elected council shall take over the MSA in May.
11. The URMSA Executive Council survives for a period not exceeding two years, at the end of which it is replaced by a newly elected Executive Council.
12. No member of the Council is allowed to resign unless s/he provides grounds which are accepted by the rest of the Council. Upon resignation, the Council may appoint a replacement with an approval of at least 50% of the Council.

## **[Article VI] Amendments**

1. Amendments may only be made to the constitution with a simple majority vote at a General Body Meetings.
2. The General Body Meeting must be attended by at least 25% of the formal membership base in order to make the amendments.
3. The amendment must be proposed by an executive member but only after the approval of at least 50% of the Council with the President in agreement.